PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on: Tuesday, March 19, 2019

Board Members Present: J. Jansch, B. Clancy, J. Mitchell, L. Franke Others Present: K. Pahlow, A. Nizzia, S. Johnson, C. Maricque, N. Kohls

Action Item: Call to Order

- 1. B. Clancy called the meeting to order at 3:35 PM.
- 2. Open Forum None
- 3. Action Item: Approval of February 19, 2019 Minutes
 Motion made by L. Franke, seconded by J. Jansch, that the minutes from the February 19, 2019
 board meeting approved. MOTION CARRIED UNANIMOUSLY.
- Action Item: Approval of Agenda
 Motion made by J. Jansch, seconded by J. Mitchell that the agenda for today's meeting be approved.
 MOTION CARRIED UNANIMOUSLY.
- Action Item: Donations
 Abbie N. reviewed the donations and provided the history of the largest donation.

 Motion made by J. Mitchell, seconded by L. Franke, that the March donations be approved. MOTION CARRIED UNANIMOUSLY.
- Action Item: Payment of Bills
 Payments for February 1, 2019 to February 28, 2019 were reviewed and discussed. Bills were routine in nature.
 Motion made by J. Jansch, seconded by L. Franke, that the payment of the bills be approved.
 MOTION CARRIED UNANIMOUSLY.
- 7. Action Item: Financial Report
 Summaries of the Revenue and Expenditures ending January 31, 2019 were reviewed. Cash balance is
 up due to the levy dollars that came in. New flooring is needed in additional classrooms but the costs will
 be budgeted in the 2020 budget. Additional substitutes have been required due to leaves and vacancies.
 There is a savings recognized in ID Teachers and Aldes. A question was raised whether there is a clause
 in the Lamer's contract regarding fuel prices when reviewing the transportation costs. There is a clause in
 our contract with Lamers regarding a scale for the cost of fuel prices.
 Motion made by J. Jansch, seconded J. Mitchell, that the financial report be accepted. MOTION
- 8. Action Item: Retirement

CARRIED UNANIMOUSLY.

K. Pahlow announced the retirement of Mary Shariff. Mary is retiring after 34 years of serving the district and Hopp as a Speech/Language Pathologist. We thank her for her time and the positive difference she has made in the lives of our students.

Motion made by J. Mitchell, seconded by L. Franke, that the Board approve the retirement of Mary Shariff, Speech and Language Pathologist, effective June 30, 2019. MOTION CARRIED UNANIMOUSLY.

- Discussion Item: Strategic Plan School Perceptions Survey
 K. Pahlow stated that we are ready to go with the School Perceptions survey for staff. Parents and
 community/donor surveys will be done next fall. Board input and parent feedback were utilized in the
 survey development. Survey results will be ready in May so the information received can be used for
 summer planning.
- 10. Discussion Item: Administrator's Report K. Pahlow, Administrator -

- Kim informed the board of the passing away of recent retired teacher, Kris Cleereman.
- Due to inclement weather, we will need to add additional time to meet the time required by the DPI for instructional minutes. June 6 and June 7 will now be full days for the students and staff (with a 2:00 dismissal on June 7th).
- A group from Green Bay Leadership toured school looking for a project to do. They will be building
 a pergola over our sandboxes. They will raise the money and provide the labor. Plans have already
 be drawn up and reviewed.

A. Nizzie, Principal -

- Bill Clancy wowed our students with beautiful Irish singing and brought Irish dancers along.
- The Pulaski band entertained our students before they left for New York.
- Spaghetti dinner had a great turn out. The Parent Organization hired a balloon artist and magician and received positive feedback.
- Pizza fundraiser is finished. All proceeds go to the classrooms.
- Nut fundraiser is over, 650 cases were sold.
- Staff are going to pilot a new curriculum called Teachtown and is designed for students with autism
 and intellectual disabilities. Curriculum includes basic education, math, reading, social skills for
 early childhood to high school students. We are able to purchase sections to meet our needs. We
 are also looking into the Ablenet curriculum, which includes reading, science and math.
- S. Johnson, Director of Special Education and Pupil Services -
 - We have purchased the necessary training materials/resources to provide training on Eating with Ease. Our speech/language pathologists and school nurse will receive this training as part of Professional Development.
- C. Maricque, Business Manager
 - We are looking at proposals for a new PA system. The system will be paid for with grant funds and a Parent Organization donation. The goal is to have it installed and working by the start of the next school year.
- 11. Discussion Item: Parent Organization Report
 - The parents have just finished up a successful book fair and bake sale. Prom is coming up on May 4th and the golf outing is scheduled for July 13th.
- 12. Executive Session: The Board will move to executive session as allowed by Wisconsin Statute stats 19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session at 4:08 PM.

Motion made by L. Franke, seconded by J. Jansch, that the Board move into Executive Session. MOTION CARRIED UNANIMOUSLY.

13. Action Item: Adjournment

Motion made by J. Jansch, seconded by L. Franke, to adjourn the March 19, 2019 Brown County Children with Disabilities Board meeting at 4:45 PM. MOTION CARRIED UNANIMOUSLY.

Syble Hopp School

DONATION	VS - April 20	019 BOARD MEETING
DONOR	AMOUNT	ITEM/PURPOSE
Ryan Funeral Home	\$659.56	Hopp Needs
Progressive Farmers	7220.00	4 pairs of thick warm mittens
Ann Marie Hennes	\$200	Pool Tile
Peter Jacques		Two Special Tomato Adapted Chairs
Walking & Wheeling		The special control of the special control
The Shopko Foundation	\$25,000	Hopp Needs
Patricia Walton		Office supplies, box of toys, electric pencil sharpener
Tami Cornette, Independent Printing		Cover design, printing and paper for the Graduation program cover.
Richard Tate	\$2,153	Hopp Needs – in memory of Diane Tate. And a wheelchair.
Sara Musich		7 pairs of taps shoes
Dr. Goolsby	\$120 	Aurora Health Care Give Well Campaign Hopp Needs
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	4	
Total Donation		
Total Dollation		
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Support Information #6

			COUNTRY VISIONS COOPERATIVE			CESA #5		CRLLCOX			BADGERLAND PRINTING INC		ATET			APPLETON AREA SCHOOL DISTRICT				Check Date	Report Date
		0100001573 0100001573	COOPERATIVE		0100001564		0100001592		0100001591	0100001563	TING INC	0100091562			0100001580	CHOOL DISTRICT		0100001572	Check Key	03/01/19 - 03/31/19	04/11/19 07:21 PM
		03/12/19	112876		03/05/19	101360	03/25/19	101353	03/25/19	03/05/19	112244	03/05/19	100460		03/12/19	112329		03/12/19	Checl	1/19	M
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12	17.	Gas for Snow Blower Oil Changas/Rotatc Tires Black/White Van	ett Tr		2018-2019 Infinite Campus Support Costs	21 47	Monthly Service 3/16-4/15		April Connection Newsletter	March Connection Newsletter		Monthly Service 2/19-3/18	4		Transit of Aide to Districts			Remote Service-RTU Not Heating	Po No Description	Vendor Detail Report	SYBLE HOPP SCHOOL
Vendor Total	Check Total	9-10-100-411-253000-019-000000-2 9-27-100-324-256510-011-000000-2	Vendor Total	Check Total	9-27-100-435-158000-019-000000-2	Vendor Total	9-10-100-355-263300-019-000000-2 Check Total	Vendor Total	r 9-27-100-354-158000-019-000000-2 Check Total	er 9-27-100-354-158000-019-000000-2 Check Total	Vendor Total	9-27-100-999-158000-019-000000-2 Check Total	Vendor Total	Check Total	9-27-800-936-491000-019-000000-2	Vendor Total	Check Total	9-10-100-324-253000-019-000000-2	Account No		
210.50	218.58	33.75 184.83	2,800.00	2,800.00	2,800.00	78.18	78.18 78.18	410.00	205.00 205.00	205.00	40.47	40.47	2,574.00	1,574.00	1,574.00	71.25	71.25	71.25	Amount	AO LNAAMA	Page No 1

SYBLE HOPP SCHOOL

Check Date 03/01/19 - 03/31/19 Vendor Detail Report Page No **FMVENIOA**

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250.00	Vendor Total			•	e ve
262.50 250.00	9-50-800-324-257100-000-0000000-2 Check Total	Refrigeration Repairs	132570COR	03/22/19	0100001590
-12.50	9-50-800-324-257100-000-000000-2	Credit for Sales Tax	13257DCM	03/22/19	0160001590
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124.00	9-10-100-323-253000-019-000000-2	Recycling & Trash Removal	93101330	03/12/19	Ol00001582 03/12/19
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5,832.00	Check Total				
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SYBLE HOPP SCHOOL

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Vendor Total	Check Total	9-27-800-936-491000-019-000000-2	Vendor Total	Check Total	9-27-100-341-256750-011-000000-2	9-27-100-341-256750-011-000000-2	9-27-100-324-256510-011-000000-2	Chack Total	9-27-100-341-256750-011-000000-2	9-27-100-341-256750-011-000000-2	Check Total	9-27-101-341-256750-011-000000-2		9-27-100-341-256750-011-000000-2	9-27-100-341-256750-011-000000-2	9-27-100-341-256750-011-000000-2	9-27-100-341-256750-011-000000-2	9-27-101-341-256750-011-000000-2	Check Total	9-27-100-341-256750-011-000000-2	9-27-100-341-256750-011-000000-2	Check Total	9-27-100-341-256750-011-000000-2	Account No
3,242.00	3,242.00	3,242.00	65,628.06	213.86	36.43	97.43	80.00	72.01	32.36	39.65	29,465.82	4,492.57	930.60	734.25	7,610.22	11,333.32	1,692.54	2.672.32	71.31	34.04	37.27	35,805.06	35,805.06	Amount

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TDS METROCOM SUPERIOR CHEMICAL CORPORATION RAE-COR DISTRIBUTING LLC SAN A CARE INC Vendor Check Date 03/01/19 - 03/31/19 0100001578 0100001585 0100001584 0100001588 Check Key 03/12/19 03/12/19 03/12/19 03/19/19 Check Date 107847 107771 112498 106503 9203364367 3/19 220727 465908 014020 Invoice No Po No Vendor Detail Report Monthly Phone Service 3/10/19-4/9/19 Drain Cleaner & Shine Stainless Polish Drain Hose Scrubbing Machine/Squeege Bla Description Salt Water Softener 9-10-100-355-263300-019-000000-2 9-10-100-411-253000-019-000000-2 9-10-100-411-253000-019-000000-2 9-10-100-411-253000-019-000000-2 Vendor Total Vendor Total Vendor Total Vendor Total Check Total Check Total Check Total Check Total **FMVEN10A** 131.45 131.45 253.64 131.45 253.64 253.64 295.04 295.04 295.04 Amount 75.81 75.81 75.81

SYBLE HOPP SCHOOL

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	GZ841 2/19			102		WDP 364 - 19	WDPFS 2/19			PCARD 2/19	PCARD 2/19	PCARD 2/19			PCARD 2/19 PCARD 2/19	PCARD 2/19	PCARD 2/19	PCARD 2/19	PCARD 2/19	PCARD 2/19	PCARD 2/19	Invoice No		
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	February Background Checkg		4/40	Sub Teacher for S Burnette	DIBLITCH	Transit of Aide to	February Food Service			Large & Mcdium Gloves for School Use	Nonviolent Crisis Intervention Workbooks	legal & HR Conference	emove ,	Smartbrds/PC's	Mounts for Smartboards/PC's Ksyboard & Mouse Combo-		Service Rodent Equip/Spot Treat Areas	Dust/Wet Mops/Handles &	Emergency Light Covers for	Softener Pellets, Vinegar, Distiled	Pool Handicap Rail/Drill	Description	r Detail Report	E HOPP SCHOOL
Vendor Total	9-27-800-310-230000-019-000000-2 Chack Total	Vendor Total	Check Total	9-27-101-382-436000-019-000000-2	Check Total	9-27-800-936-491000-019-000000-2	9-50-800-310-257100-000-0000000-2 Check Total	Vendor Total	Check Total	9-27-100-411-158000-019-000000-2	9-27-100-412-158000-019-000000-2	9-27-800-313-232100+019-000000-2	9-10-100-411-253000-019-000000-2	9-10-100-480-295000-019-000000-2	Mounts for Smartboards/PC's 9-10-100-480-295000-019-000000-2 Ksyboard & Mouse Combo- 9-10-100-480-295000-019-000000-2	9-10-100-323-253000-019-000000-2	9-10-100-323-253000-019-000000-2	9-10-100-323-253000-019-000000-2	9-10-100-411-253000-019-000000-2	9-10-100-411-253000-019-000000-2	9-10-100-411-253000-019-000000-2	Account No	7	
28.00	28.00 28.00	10,739.43	83.43	83.43	6,474.00	6,474.00	4,182.00	3,431.36	3,431.36		199.50	250.00	14.30	428.87	999.39 482.85	148.22	32.00	148.22	231.00	39.17	75.54	Amount	FMVENIOA	Page No 5

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SYBLE HOPP SCHOOL

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ok Date 02	/31/19 Check Date	Po —	Vendor Detail Report	Account No
WILLEMS LANDSCAPE SERVICE INC	Check Date	Invoice No Po No	Description	ACCOUNT NO
0100001579	03/12/19	35964 & 36020	Snow Removal & Salting Parking Lot	9-10-100-323-253000-019-000000-2
				Check Total
				Vendor Total
WISCONSIN PUBLIC SERVICE	109151			
010000169	03/05/19	2616028690-00000	Syble Hopp Gas Usage	9-10-100-331-253300-019-000000-2
0100001569	03/05/19	2616028690-00000	Syble Hopp Electric Usage	9-10-100-336-253300-019-000000-2
0100001569	03/05/19	2616028690-00000	Duplex Utilities	9-27-100-999-158000-019-000000-2
0100001569	03/05/19	2616028690-00000	Garage Utilities	9-10-100-336-253300-019-000000-2
				Check Total
				Vendor Total
WRIGHTSTOWN SCHOOL DISTRICT	109266			
0100001570	03/05/19	462	Substitute for L Buechler	9-27-101-382-436000-019-000000-2
				Check Total
				Vendor Total

Syble Hopp Balance Sheet as of February 28, 2019

ACCOUNT DESCRIPTION	02/28/19
GENERAL FUN	D
CASH	6,851,733.81
PREPAID EXPENSES	106.65
TOTAL ASSETS	6,851,840.46
ACCOUNTS PAYABLE	13,908.94
TOTAL LIABILITIES	13,908.94
EQUITY ACCOUNT	6,837,931.52
TOTAL FUND BALANCE	6,837,931.52
SPECIAL EDUCATION	FUND
CASH ACCOUNT	(1,996,466.04)
TOTAL ASSETS	(1,996,466.04)
PAYABLE ACCOUNT	36,426.90
TOTAL LIABILITIES	36,426.90
EQUITY ACCOUNT	(2,032,892.94)
TOTAL FUND BALANCE	(2,032,892.94)
FOOD SERVICE FI	UND
CASH	8,132.09
TOTAL ASSETS	8,132.09
ACCOUNTS PAYABLE	4,444.50
TOTAL LIABILITIES	4,444.50
EQUITY ACCOUNT	3,687.59
TOTAL FUND BALANCE	3,687.59

Support Information #7

Syble Hopp Revenue Summary for the Month Ended February 28, 2019

	32,538.65	36,041.35	68,580.00	TOTAL FOOD SERVICE REVENUE FUND
	6,000.00		6,000.00	FED AID/COMMODITIES
	12,244.66	15,135.34	27,380.00	FOOD SERVICE/FED AID
	1,000.00		1,000.00	FOOD SER/STATE AID
62	947.15	252.85	1,200.00	ADULT LUNCH
	12,346.84	20,653.16	33,000.00	STUDENT LUNCH
Canada Anti-				FOODSERVICEIFUND
	2,532,222.37	1,185,687.63	3,717,910.00	TOTAL SPECIAL REVENUE FUND
	166,734.14	88,265.86	255,000.00	MEDICAID REIMBURSEMENT
	6,000.00	1	6,000.00	HIGH COST KIDS (STATE AND FEDERAL)
	1,500,000.00	·	1,500,000.00	GENERAL STATE AID
Four payments for special education aid has been received.	600,396.00	816,604.00	1,417,000.00	HANDICAPPED AID FROM STATE
	3,500.00	-	3,500.00	CESA 7 - REIMB SUBS
	3,368.82	2,331.18	5,700.00	TRANSIT OF STATE AIDE (CESA)
	20,797.76	260,102.24	280,900.00	TUITION-SCH DISTRICT(OUT OF COUNTY)
	181,000.00	1	181,000.00	DISTRICT PAYMENT FROM IDEA FUNDS
	35,060.00		35,060.00	EC GRANT \$'S FROM DISTRICTS
	14,980.00	16,270.00	31,250.00	SOAR STUDENT REGISTRATIONS
	385.65	2,114.35	2,500.00	STUDENT FEES
				SHEDIALIREVENUE FUND
	39,748.81	3,063,865.19	3,103,614.00	TOTAL GENERAL FUND
	20,135.88	864.12	21,000.00	MISCELLANEOUS
Grant revenue was received for installation of cameras.	(11,158.55)	11,158.55		SECURITY GRANT
28	15,000.00	-	15,000.00	MEDICAID MAC REIMBURSEMENT
	3,000.00	6,000.00	9,000.00	RENT (DUPLEX)
January and February interest has not been allocated by the County.	12,771.48	19,228.52	32,000.00	INTEREST
Budgeted tax revenue was amended to reflect the increase in Casualty Insurance.	-	3,026,614.00	3,026,614.00	PAYMENT IN LEAU OF TAXES
	4		Suddentification	GENERAL FUNDA
COMMENTS	Remaining Budget	Actual Amount	2018-2019 Amended Budget	DESCRIPTION
		,		

Syble Hopp Expenditures Summary for the Month Ended February 28, 2019 - Unaudited

leave and resignation of a teacher one week prior to school starting.	26,283.67 p	1,042,820.67	990,253.33	1,016,537.00	2,033,074.00	INTELLECTUAL DISABILITIES
Savings recognized in insurance selections.	10,230.91 S	242,420.91	221,959.09	232,190.00	464,380.00	SPEECH/LANGUAGE
	9,608.36	205,639.86	186,423,14	196,031.50	392,063.00	EARLY CHILDHOOD
						SPECIAL REVENUE
*>	(34,514.22)	192,813.32	478,801.68	444,287.46	671,615.00	TOTAL GENERAL FUND
	3,617.74	28,655.07	46,456.93	50,074.67	75,112.00	COUNTY IDC AND TECH SERVICES
\$18,127 for Casualty increases.	9,859.51	35,808.18	42,037.82	51,897.33	77,846.00	INSURANCE AND JUDGMENTS
purchased.	(15,504.05) p	(8,228.38)	30,055.38	14,551.33	21,827.00	TECHNOLOGY
keyboards and mounts for new PCs were	~ (
August to complete the camera project and set	: >	_				
budget for IT wages was spent in July and	0					
will be offset by grant revenue. Much of the	\$:					
Security Grant to purchase cameras for the inside and outside of the building. The cost	≒: <i>(</i> (
Excess expenditures are related to the	78.					
	216.80	1,150.13	1,649.87	1,866.67	2,800.00	TELEPHONE
seal and repair work was paid for in October.	(7,916.34) s	11,199.33	46,147.67	38,231.33	57,347.00	FACILITIES ACQUISITION/REMODELING
purchased for the OT/PT staff. The asphalt	70		E.			
came in September and desks were	C					22
more door than budgeted. Medicine cabinets	= (
completed in September which included one	0 0	:			04	
dry erase hoards. The door lock system was	2 (
	280.52	580.52	319.48	600.000	90.00	DUPLEX
(19,902.36) to be replaced that was not budgeted.	(19,902.36) tı	70,911.97	197,451.03	177,548.67	268,363.00	BUILDING OPERATION
replaced. In addition, a water heater needed	7					
budgeted also needed to have flooring	T 1					
projects were completed during the summer.	7 70					
school year were also purchased. The flooring	ta		Į.			
July. In addition cleaning supplies for the	<u> </u>	3				
July.	(5,289.51)	52,589.14	114,615.86	109,326.35	167,205.00	FISCALIFINANCE
	123.47	147.36	67.64	191.11	215.00	LIBRARY MEDIA RESOURCES
	STATE OF STREET	Control of the last of the las			A CONTRACTOR OF THE PERSON NAMED IN	GENERAL FUND
COMMENIA	G1 07/07/7 JO	KEMMINING	ACTUAL ALITOURIE	07/40/4018	BUDGE	
COMMENTS	VARIANCE TO BUDGET AS	TOTAL BUDGET		BUDGET AS OF	2018-2019	
	,					

Support Information #7

Syble Hopp Expenditures Summary for the Month Ended February 28, 2019 - Unaudited

	5,023.31	27,883.31	40,696.69	45,720.00	68,580.00	TOTAL FOOD SERVICE FUND
	4,000.00	6,000.00	4	4,000.00	6,000.00	FOOD - COMMODITY
	333.33	500.00	,	333.33	500.00	FOOD - LUNCH PROG
	689.98	21,383.31	40,696.69	41,386.67	62,080.00	DIRECTON OF FOOD SERVICES
						FOOD SERVICES
	101,816.43	3,055,819.43	3,218,580.57	3,320,397.02	6,274,400.00	TOTAL SPECIAL REVENUE FUND
The first two categorical aid payment have been translitted to the districts.	2,678.00	48,878.00	17,122.00	19,800.00	66,000.00	TRANSIT OF AID TO DISTRICTS
The costs include two sessions of SOAR.	7,423.64	31,764.31	41,257.69	48,681.33	73,022.00	CAMP SOAR
3	2,012.26	2,012.26	23,331.74	25,344.00	25,344.00	CESA AND DISTRICT SERVICES
	4,323.25	7,661.25	2,352.75	6,676.00	10,014.00	UNEMPLOYMENT
to the small number of students, so there will be less costs for Lamers. Savings have been recognized in bus aides.	39,174.44	341,296.51	418,637.49	457,811.93	759,934.00	TRANSPORTATION AND BUS AIDES
	3,234.57	6,567.91	3,432.09	6,666.67	10,000.00	VEHICLE REPAIR AND FUEL
	1,366.59	58,580.63	106,704.37	108,070.96	165,285.00	OFFICE OF THE SUPERINTENDENT
(1,616.67) WASBO dues and Audit Fees have been paid.	(1,616.67)	1,755.00	8,360.00	6,743.33	10,115.00	GENERAL ADMINISTRATION
	5,753.27	99,948.31	172,170.69	177,923.96	272,119.00	EXCEPTIONAL ED (SUPV & COORD)
	(107.63)	40,843.87	41,059.13	40,951.50	81,903.00	PHYSICAL THERAPY
Savings recognized in insurance selections.	5,684.97	152,363.47	140,993.53	146,678.50	293,357.00	OCCUPATIONAL THERAPY
	1,115.74	41,790.74	39,559.26	40,675.00	81,350.00	NURSING
	486.01	37,670.51	36,698.49	37,184.50	74,369.00	DIRECTION OF SOCIAL WORK
Overnight stays at the duplex are trending more than budgeted.	(551.40)	82,701.60	83,804.40	83,253.00	166,506.00	SPECIALTY TEACHERS
	(12,654.79)	(11,362.79)	15,238.79	2,584.00	3,876.00	EC SUB TEACHERS/AIDES
to leaves and vacancies. Saving recognized in ID Teachers and Aides.	(36,545.01)	(17,168.01)	75,299.01	38,754.00	58,131.00	ID SUB TEACHERS/AIDES
An instructional aide position was vacant for the start of the year. In addition, savings were recognized in insurance selections.	10,578.65	573,265.15	. 552,107.85	562,686.50	1,125,373.00	ID INSTRUCTIONAL AIDES
8	4,043.47	35,408.47	37,776.53	41,820.00	73,185.00	EC INSTRUCTIONAL AIDES
	19,294.13	30,960.80	4,039.20	23,333.33	35,000.00	RETIREE INSURANCE
COMMENTS	VARIANCE TO BUDGET AS OF 2/28/2019	TOTAL BUDGET REMAINING	Actual Amount	BUDGET AS OF 02/28/2019	2018-2019 BUDGET	DESCRIPTION

April 8, 2019

Brown County Children with Disabilities Education Board Syble Hopp School 755 Scheuring Road DePere, WI 54115

Dear Board,

I am writing to inform you of my decision to resign from my position at Wrightstown Elementary School effective at the end of my school year contract. My family and I have made the decision it would be best for me to look for a position closer to home.

I would like to thank the Brown County Children with Disabilities Education Board for this opportunity over the past school year. It has been a highly rewarding experience for me.

Sincerely,

Andrew Hall